

HOW TO REGISTER TO AN EVENT?

The process is **easy!** It is divided into 2 STEPS...

...“STEP 1” for the creation of your **user account**, and “STEP 2” for your **registration** to the events!

STEP 1: Create a USER ACCOUNT

The COM&CAP Website will ask you to create a user account in order to have access to the full functionalities it offers.

Example from the [EVENTS](#) page:

Information

Agenda of the event - [IT](#), [EN](#), [FR](#)

Practical note for participants - [ENG](#), [IT](#)

Transfer flyer - [ENG](#), [IT](#)

[Like](#) [Share](#) Sign Up to see what your friends like.

Event Registration

Login to the website to have access to the event registration form

If you are not registered to the website, **click here and sign up.**

To create the user account, you can click on **“click here and sign up.”**

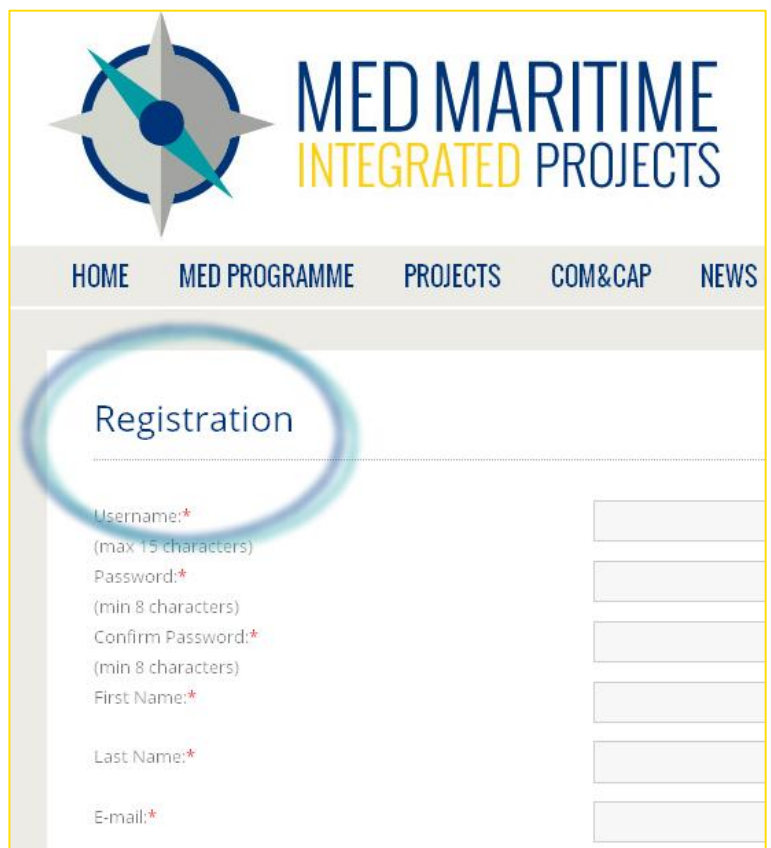
Once you have clicked, you will be redirected to the form below, which corresponds to the fulfillment of STEP 1 **“Registration.”**

!/\ Make sure to fill in ALL the blanks and validate, otherwise, you will not be able to further proceed!

Once you have completed STEP 1 (Registration to the website phase) you will receive a confirmation email entitled **“Your Authentication Data,”** listing your username and password.

CONGRATULATIONS!
You have completed STEP 1

You are now logged IN!



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Registration

Username:*
(max 15 characters)

Password:*
(min 8 characters)

Confirm Password:*
(min 8 characters)

First Name:*

Last Name:*

E-mail:*

STEP 2: Fill in the EVENT REGISTRATION FORM

Now that you are logged in, if you go to the **EVENTS** page and click on one of the events, the Registration form should appear!

Example from "What Future for Fisheries in the Adriatic-Ionian Basin?" (CAPITALIZATION EVENT #1):

Arrival/Departure Dates

Please indicate your dates of arrival and departure to and from Termoli

Arrival:*

Departure:*

Contacts

For practical matters, please, indicate the address which you will be staying at:

Place name:

Street:

City:

Phone number:

Event sessions

Please, check the session(s) you will be attending:

I will attend the WELCOME COCKTAIL (October 28) * YES NO

SESSION 1 (October 29, morning): sustainable fisheries, a key driver boosting blue growth in the adriatic ionian basin* YES NO

I will attend lunch (October 29)* YES NO

!/\ Make sure to fill in ALL the blanks and

SEND

otherwise, you will not be able to register!

Once you have completed STEP 2 (Registration to the event phase) you will receive a confirmation email entitled "**Copy: Event of... [Termoli]**," listing your choices of attendance to the sessions, as well as your attendance to the lunches/meals (if applicable).

CONGRATULATIONS!

***You have completed STEP 2
and are registered to the event of your choice!***

After having read these information carefully, if you encounter any problem, please write to: marinamedproject@gencat.cat.